

**INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION  
EXECUTIVE COMMITTEE  
Conference Call  
August 2, 2016**

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3 PM, EST via conference call and was called to order by Chairman Ian Marquand (MT).

Roll Call was completed by Secretary Shepard (WV) with all Executive Committee Members present.

Commissioner Zachariah (IL)	-	Commission Treasurer
Commissioner Bowden (IA)	-	Chair of Bylaws/Rules Committee
Commissioner Marquand (MT)	-	Commission Chairman
Commissioner Hansen (SD)	-	Chair of Communications Committee
Commissioner Shepard (WV)	-	Commission Secretary
Commissioner Bohnenblust (WY)	-	Chair of Technology Committee
Commissioner Thomas (MN)	-	Commission Vice Chairman

The following public members announced their presence on the call:

Karen Silas, AL                      Commissioner Martinez (MN)                      Rick Masters, CSG

**Agenda:**

The agenda was presented for approval. On a motion by Commissioner Bowden (IA) and seconded by Treasurer Zachariah (IL) the agenda was unanimously approved by voice vote as presented.

**Minutes:**

The minutes of the July 19, 2016 meeting were presented for approval. On a motion by Commissioner Bohnenblust (WY) and seconded by Commissioner Hansen (SD) the July 19th minutes were approved as presented.

**Committee Reports:**

**BUDGET COMMITTEE:** Treasurer Zachariah (IL) had nothing to report other than the Budget Committee continues to work on the Budget for the October meeting of the Commission.

**BYLAWS/RULES COMMITTEE:** Comments on the Rules for Expedited Licensure have been received from the July 29, 2016 deadline. Those have been forwarded to the committee members for a second draft proposal. Chairman Marquand was asked to notify Jonathan Jagoda from the FSMB to have those comments placed on the IMLCC section of the License Portability website.

**FUNDING COMMITTEE:** No activity to report.

**COMMUNICATIONS COMMITTEE:** Chairperson Hansen reported that the committee met on July 26, 2016 and highlighted three areas of discussion:

- 1) Commission Chairman Marquand continues to work with FSMB on clarity of communications onto the License Portability website.

- 2) Commissioner Clark and Commissioner Shepard have been delegated with the task of obtaining a domain for the Commission.
- 3) Commissioner Marquand continues to receive inquiries about the IMLCC. A compiled list of those inquiries and the responses will be made available to the Commission.

FUNDING COMMITTEE: No activity to report.

PERSONNEL COMMITTEE: No meeting has been held. However, the committee is poised to act upon notification of the needs of other standing committees of the Commission.

TECHNOLOGY COMMITTEE: A meeting with the IT Staff of the FSMB was held in Euless, Texas last Wednesday. At least 8 hours were spent in conversation of the following:

- 1) Version #1 of "charter" documents;
- 2) Identification of initial functionality items;
- 3) Conducted a "table-top" exercise to map out process with a cloud-type system.

This information will be made available to the full Commission with the caveat that discussions remain open for any future implementations.

To best utilize time and costs for a Project Manager, the Technology Committee recommends sharing a Project Manager with current FSMB staff. An MOU is being prepared and will be shared with the Personnel Committee. This is a CRITICAL part to meet the January 2017 licensing deadline.

The committee has also forwarded proposed rules to Bylaws/Rules Committee. Technology Committee also suggests that an audit should be conducted during this process and, perhaps, the Funding Committee could assume that role.

**Reports From States:**

A letter from the Office of the General Counsel for the FBI, Christopher B. Chaney, has been received by the Minnesota and Montana Medical Boards. The letter notifies the IMLC member boards that their statutes do not authorize the use of FBI records for the screening of applicants for an interstate medical license. Shawn McCarthy, with the Minnesota Board of Medical Practice, shared his concern over this issue for the Minnesota Board. Rick Masters, CSG, has reviewed the letter and sees three issues at hand:

- 1) Unauthorized dissemination;
- 2) Lack of authority with enough specificity to submit fingerprints;
- 3) Does each state's statute have enough specificity.

This topic will be placed on the August 24, 2016 conference call meeting of the IMLCC for review and possible IMLCC response. As Chairman

Marquand has been invited to speak at the National Crime , Prevention and Privacy Compact Council in September, the IMLCC should develop a prompt and clear response to the FBI inquiries.

**Correspondence:**

Chairman Marquand also received an inquiry from an intern working with the Indiana Medical Association with questions about specialty certifications, as required by the IMLC. The intern was not clearly distinguishing between the board certifications defined in Section 2. Definitions (k) (4) of the Compact with other specialty certifications offered through organizations such as AAPS.

The Executive Committee requested that Chairman Marquand follow up with a telephone call to the intern outlining what the Compact Law defines as "specialty certification."

**Executive Committee Tasks:**

In light of recent correspondence from the Federal Bureau of Investigation, Chairman Marquand was asked by the Executive Committee to alert all IMLC member states of this issue and refer all questions and responses to Rick Masters from CSG.

**Preparations for IMLCC Meetings:**

Notices have been posted on future Executive Committee Conference Calls as well as the IMLCC Conference Call on August 24, 2016. Chairman Marquand will contact Colmon Elridge, CSG, about the distribution of the briefing books at least one week prior to the August 24<sup>th</sup> meeting and ask that a copy of the second draft rules on expedited licensing be included.

**Public Comments:**

Opportunity was made available for public comments, but there were none.

**Adjournment:**

Motion for adjournment was made by Commissioner Bohnenblust (WY) and seconded by Secretary Shepard (WV). The meeting of the Executive Committee was adjourned at 4:15 PM EST.

Respectfully submitted,

Diana Shepard, CMBE  
Commission Secretary