

1 **INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION**
2 **Notice of public hearing on rule proposed for adoption -- Chapter 3, "Fees"**
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4 Pursuant to the authority of Sections 5 and 6 of the Interstate Medical Licensure Compact,
5 the Interstate Medical Licensure Compact Commission (IMLC Commission) hereby proposes to
6 adopt administrative rule Chapter 3, "Fees."

7 The purpose of Chapter 3 is to establish service fees for the expedited licensure process
8 through the IMLC Commission and to defines the collection and disbursement of the service fees
9 and fees for licenses issued through the Interstate Medical Licensure Compact.

10 The IMLC Commission approved this notice of intended action during a teleconference
11 meeting on November 7, 2016. The IMLC Commission will consider the rule for adoption at a
12 teleconference meeting on December 14, 2016.

13 Any interested person may present written comments on the proposed rule not later than 5
14 p.m. Eastern Standard Time on November 28, 2016. Such written materials should be sent to
15 Mark Bowden, Interstate Medical Licensure Compact Commission, Bylaws and Rules
16 Committee, In Care Of: Iowa Board of Medicine, 400 SW Eighth Street, Suite C, Des Moines,
17 IA 50309-4689 or by e-mail to mark.bowden@iowa.gov or by telefax at (515) 242-5908.

18 A public hearing will be held via teleconference at noon Eastern Standard Time (11 a.m.
19 Central, 10 a.m. Mountain, 9 a.m. Pacific) on November 28, 2016. The teleconference number
20 is (866) 685-1580 and the Code is 971-913-4151. Persons planning to speak at this
21 teleconference should notify Mark Bowden at (515) 242-3268 or mark.bowden@iowa.gov by
22 November 23, 2016.

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24 **The following rule is proposed for adoption:**

25 **3.0 Fees.**

26 **3.1 Authority.** This chapter is promulgated by the Interstate Commission pursuant to the
27 Interstate Medical Licensure Compact. This rule shall become effective upon adoption by the
28 Interstate Commission.

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30 **3.2 Definitions**

31 *“Letter of qualification”* means a notification issued by a state of principal license that expresses
32 an applicant’s eligibility or ineligibility for expedited licensure through the process set forth in
33 the Compact.

34 *“License fee”* means the fee a member board establishes for an expedited license issued through
35 the Compact.

36 *“Service fee”* means fees that may be assessed by the Interstate Commission, or the state of
37 principal license, or both, to handle and process an application for a letter of qualification, or the
38 issuance of an expedited license through the Compact, or both. A service fee is not a license fee.

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40 **3.3 Delegation of collection and disbursement of fees**

41 **3.3(1)** Member states are deemed to have delegated and assigned to the Interstate Commission
42 the following responsibilities in collection and disbursement of service fees and licensure fees
43 paid by applicants seeking expedited licensure through the compact:

- 44 a. The Interstate Commission shall provide and administer a process to collect service fees
45 and licensure fees from the applicant and remit these fees to the member boards and the
46 Interstate Commission.

47 b. Service fees and licensure fees collected by the Interstate Commission shall be disbursed
48 to member boards no less frequently than once every 30 days.

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50 **3.4 Letter of qualification service fee**

51 **3.4(1)** A non-refundable service fee of \$700.00 for an application for a letter of qualification
52 shall be paid by the applicant at the time the application is submitted to the Interstate
53 Commission.

54 a. Payment shall be made by electronic means to the Interstate Commission.

55 b. The Interstate Commission shall remit \$300.00 of this service fee to the applicant's state
56 of principal license.

57 c. The Interstate Commission shall remit \$400.00 of this service fee to the Interstate
58 Commission's general fund.

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60 **3.4(2)** A non-refundable service fee of \$100.00 shall be assessed to the applicant each time the
61 letter of qualification is disseminated to one or more member states after the initial
62 dissemination of the letter for expedited license(s) in member states.

63 a. Payment shall be made by electronic means to the Interstate Commission. 100 percent of
64 this service fee shall be deposited in the Interstate Commission's general fund.

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66 **3.5 Licensure fee**

67 **3.5(1)** An applicant who is qualified for expedited licensure through the Compact shall pay to the
68 Interstate Commission a non-refundable licensure fee for each expedited license issued through
69 the Compact to the applicant by a member board.

- 70 a. The member board shall establish the fee for an expedited license.
- 71 b. The Interstate Commission shall remit to the member board no less frequently than once
- 72 every 30 days 100 percent of the licensure fee collected by the Interstate Commission for
- 73 an expedited license issued through the Compact by that member board.

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75 **3.6 Insufficient funds; failed payments**

76 **3.6(1)** A non-refundable service fee of \$100.00 shall be imposed on an individual who submits a

77 payment to the Interstate Commission for service or application fees without sufficient funds in

78 the payer's account. 100 percent of the fee shall be deposited in the Interstate Commission's

79 general fund to cover costs incurred in attempting to process failed payment transaction(s).

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