

**INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION  
EXECUTIVE COMMITTEE  
Conference Call  
September 13, 2016**

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3 PM, EST via conference call and was called to order by Vice Chairman Jon Thomas (MN).

Roll Call was completed by Secretary Shepard (WV) with all Executive Committee Members present except Chairman Marquand (MT) who was excused to attend a meeting of the National Crime, Prevention and Privacy Compact Council on behalf of the Interstate Medical Licensure Compact Commission.

Commissioner Zachariah (IL)	-	Commission Treasurer
Commissioner Bowden (IA)	-	Chair of Bylaws/Rules Committee
Commissioner Hansen (SD)	-	Chair of Communications Committee
Commissioner Shepard (WV)	-	Commission Secretary
Commissioner Bohnenblust (WY)	-	Chair of Technology Committee
Commissioner Thomas (MN)	-	Commission Vice Chairman

Public audience included Dr. Dale Alverson from the New Mexico Telehealth Alliance.

**Agenda:**

The agenda was presented for approval. On a motion by Treasurer Zachariah (IL) and seconded by Commissioner Bohnenblust (WY) the agenda was unanimously approved by voice vote.

**Minutes:**

The minutes of the August 30, 2016 conference call were presented for approval. On a motion by Commissioner Bowden (IA) and seconded by Treasurer Zachariah (IL) the minutes of the August 30<sup>th</sup> meeting were approved as presented.

**Committee Reports:**

**BUDGET COMMITTEE:**

A draft budget has been distributed to members of the Budget Committee for input. The budget will be forwarded to the Executive Committee members by this Friday and at the October 3, 2016 IMLCC meeting for final approval.

Treasurer Zachariah (IL) is working with the bank to obtain a debit card for upcoming purchase of URL.

**BYLAWS/RULES  
COMMITTEE:**

The next Public Hearing on the Rules for Expedited Licensure has been noticed and prepared for September 23, 2016. Comments are being received and will be incorporated into the Public Hearing during the October meeting of the Interstate Medical Licensure Compact Commission in Kansas City on October 3, 2016.

**COMMUNICATIONS  
COMMITTEE:**

Chairperson Hansen reported that as soon as a debit card is available to the IMLCC, purchase of the URL with a five year contract will be completed for:

[InterstateMedicalLicensureCompactCommission.org](http://InterstateMedicalLicensureCompactCommission.org)

Once that Go Daddy account has been opened, the Commission will also purchase IMLCC.org from the current owner of the domain at a purchase price of \$200.

Interstate Medical Licensure Compact Commission  
Executive Committee Meeting Minutes  
September 13, 2016

FUNDING COMMITTEE: Nothing to report.

PERSONNEL COMMITTEE: Vice Chairman Thomas (MN) reported for Chairman Marquand (MT) that the 2015 Report to the States was prepared as required by IMLC. Copies will be made available to all Commissioners.

TECHNOLOGY COMMITTEE: Chairman Bohnenblust reported great progress is being made with the Swimlane timeline and he believes the Commission will be ready to issue letters of licensure by January 2017. The Technology Committee has requested each member state participate in a survey to provide additional licensing information to the Technology Committee. To date, only 6 of the 21 member states have responded.

Two quotes from DocuSign were presented for review. One quote at \$10,950 would provide a testing environment for transactions and provide up to 30 hours of consulting, if needed and run through 2016. The second quote, \$44,160, would be the actual live process and cover the entire year of 2017. It includes all basic fees for the service and the payment interface and would be funded through HRSA grant funds.

**Public Comments:**

Dr. Alverson indicated that the State of New Mexico is looking closely at becoming a compact member state. The Commission offered to provide any information to the State Legislature that may be helpful in that process.

**Adjournment:**

The meeting of the Executive Committee was adjourned at 3:40 PM EST by Vice Chairman, Thomas (MN).

Respectfully submitted,

Diana Shepard, CMBE  
Commission Secretary