

**INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE
Conference Call
May 23, 2016**

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 12 PM, EST via conference call and was called to order by Chairman Ian Marquand (MT).

Roll Call was completed by Secretary Shepard (WV) with all Executive Committee Members present:

Commissioner Zachariah (IL)	-	Commission Treasurer
Commissioner Bowden (IA)	-	Chair of Bylaws/Rules Committee
Commissioner Marquand (MT)	-	Commission Chairman
Commissioner Hansen (SD)	-	Chair of Communications Committee
Commissioner Shepard (WV)	-	Commission Secretary
Commissioner Bohnenblust (WY)	-	Chair of Technology Committee
Commissioner Thomas (MN)	-	Commission Vice Chairman

Also acknowledged on the conference call were Mark Vargas from Licentiam, Karen Silas from Alabama, Commissioner Carpenter from South Dakota, Bill Golden, Legal Counsel from South Dakota Board of Medical and Osteopathic Examiners.

Agenda:

The agenda was presented for approval. On a motion by Vice Chairman Thomas (MN) and seconded by Treasurer Zachariah (IL) the agenda was unanimously approved by voice vote as presented.

Minutes:

The minutes of the April 18, 2016 and May 11, 2016 meetings were presented for approval. On a motion by Commissioner Bohnenblust (WY) and seconded by Vice Chairman Thomas (MN) the April minutes were approved as presented. On a motion by Treasurer Zachariah and seconded by Commissioner Hansen the May minutes were approved as presented.

The minutes from the February 25, 2016 meeting have never been presented and approved as the Secretary was on medical leave. A recording of the meeting will be delivered to Secretary Shepard and she will complete the minutes to be presented and approved at the next meeting of the Executive Committee.

Committee Reports:

BUDGET COMMITTEE: Treasurer Zachariah reported that the \$25,000 grant from the FSMB Foundation has not yet been received.

FUNDING COMMITTEE: No report has been received on the status of the HRSA grant for 2017 fiscal year.

PERSONNEL COMMITTEE: With no decision made by the Commission, to date, on which proposed timeline would be accepted for the Demonstration Project nor information regarding funding from FSMB Foundation and the HRSA grant, the Personnel Committee recommended, in order of preference, four approaches toward securing a Project Manager with a completed memorandum of understanding:

- 1) Approach FSMB for current staff that may be available under contract;
- 2) Approach CSG for current staff that may be available under contract;
- 3) Approach Member States for current staff that may be available under contract;
- 4) Solicit for project manager under normal hiring processes.

BYLAWS/RULES COMMITTEE:

Committee has met twice since the last Commission meeting – April 19, 2016 and May 18, 2016. Two policies will be presented at the June Commission meeting with the public hearing to be held at 11:00 AM during the Commission meeting on June 24, 2016 in Salt Lake City, UT.

- 1) Rule on Rule-Making
- 2) Conflict of Interest Policy

COMMUNICATIONS COMMITTEE:

No updates since last meeting. New Commissioner Orientation Handbook will be processed and forwarded to all new commissioners prior to the June meeting in Salt Lake City.

Commission Hansen (SD) asked the following information be included in today's Executive Committee minutes. Because the Executive Director and Board Members of the South Dakota Board are also members of the Federation of State Medical Boards (FSMB), the Commissioners from the South Dakota Board have a conflict of interest. As defined by South Dakota Law 3-16-7 and 3-16-8. Therefore, Board Counsel is recommending that the SD commissioners not vote or participate in discussions relating to those processes currently being defined as IMLC licensing.

TECHNOLOGY COMMITTEE:

The Technology Committee continues to progress with the demonstration project outline as presented at the last Executive Committee meeting. The Ad Hoc Committee has looked at the the proposed licensing process and tried to identify some areas of concern for possible state inconsistencies in definitions and processes.

The six, demonstration project states, (Iowa, Illinois, Minnesota, South Dakota, Wisconsin and Alabama) must review sections 2-3-4-5 & 6 of the Compact to clarify how each member state would work with those requirements and define their processes to review an application for interstate licensure.

Timelines:

Two timelines were presented for consideration. One with a licensure date on the anniversary of the first Commission meeting, October 27, 2016. The more conservative timeline for licensure was January 4, 2017.

On a motion by Vice Chairman Thomas (MN) and seconded by Treasurer Zachariah (IL) the conservative licensure date of January 4, 2017 was unanimously recommended as the proposed timeline to interstate compact licensure.

Next Commission Meeting:

Agenda items for the next IMLCC meeting were discussed. No further meetings of the Executive Committee will be held prior to the June 24th Commission Meeting.

Public Comments:

An opportunity was given for the public audience to make comments. With the exception of an information packet made available to the Executive Committee from Licentiam regarding their licensing hub and database solution for expedited licensing, there were no other public comments.

Adjournment:

On a motion by Vice Chairman Thomas (MN) and seconded by Commissioner Bohnenblust (WY) the committee unanimously voted to adjourn.

Respectfully submitted,



Diana Shepard, CMBE
Commission Secretary