

**INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE
Conference Call
April 18, 2016**

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 11:00 AM, EST via conference call and was called to order by Chairman Ian Marquand (MT).

Roll Call was completed by Secretary Shepard (WV) with the following Executive Committee Members present:

Commissioner Zachariah (IL)	-	Commission Treasurer
Commissioner Bowden (IA)	-	Chair of Bylaws/Rules Committee
Commissioner Thomas (MN)	-	Commission Vice Chairman
Commissioner Marquand (MT)	-	Commission Chairman
Commissioner Hansen (SD)	-	Chair of Communications Committee
Commissioner Shepard (WV)	-	Commission Secretary
Commissioner Bohnenblust (WY)	-	Chair of Technology Committee

Agenda:

The draft agenda was presented for review. On a motion by Commissioner Thomas (MN) and seconded by Commissioner Zachariah (IL) the agenda was approved by voice vote as presented.

Minutes:

A reading of the minutes of the February 25, 2016, meeting was dispensed as Secretary Shepard was on medical leave and no other minutes were presented.

Development of Timeline for “Live Licensing”:

The Executive Committee was mandated by the Commission to develop a timeline for the first received application, processing and approval of an interstate medical compact license. Included in that timeline was to be the pilot/dry run project proposed at the March meeting of the Commission in St. Paul, Minnesota. On a motion by Commissioner Hansen (SD) and seconded by Commissioner Thomas (MN) the Executive Committee unanimously approved the creation of an ad-hoc committee to work with the volunteer states who have Executive Directors on the Commission, along with their licensing staff, under the leadership of Commissioner Hansen (SD) and Commissioner Bowden (IA).

- 1) IMLCC Technology Committee should take lead in the process;
- 2) Four member states volunteered to participate in the pilot project at the March meeting of the IMLCC. Those member states included: Minnesota, Iowa, Alabama and South Dakota. Two additional member states have volunteered including Wisconsin and Illinois.
- 3) The State of Wyoming volunteered to serve as the “HUB” during the project.
- 4) Iowa and Illinois will receive the applications and report what additional “must have” information is required by state of principal licensure.
- 5) A report from all sections of the ad-hoc committee’s work should be presented at the next meeting of the Executive Committee, scheduled for May 10, 2016.

Proposed IMLCC Rule on Rulemaking:

Interstate Medical Licensure Compact Commission
Executive Committee Meeting Minutes
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A public hearing will be required on the IMLCC Rule on Rulemaking. The Executive Committee will follow the proposed rule on rulemaking to establish the process to public hearing. That process will follow these stipulations:

- 1) A notice will be published in early May with a deadline for written comments and also giving notice of oral comments at the Public Hearing on June 24, 2016;
- 2) The Public Notice will be published May 25, 2016 (30 days prior to hearing) with notice of final decision being made at the June 24th Commission meeting;
- 3) A Press Release will be distributed for written comments from May 10 through June 10, 2016;
- 4) A conference call hearing will be scheduled in early June with assistance from CSG, with notice in early May;

All comments, written and oral, will be collected and distributed in the Briefing Books before June 17th, prior to the June 24th meeting of the IMLCC. An agenda item will listed as Public Comments on the Rule on Rulemaking with Commission vote to follow.

The Bylaws Chair was asked to present a copy of the Public Notice at the May10th meeting of the Executive Committee and where all comments should be forwarded.

Next Meeting:

The next conference call meeting of the Executive Committee of the IMLCC will be held May 10, 2016, 12:00 Noon, EST. Prior to that meeting, members should be considering a tangible, live date for the first official compact license issuance.

Adjournment:

On a motion by Treasurer Zachariah (IL) and seconded by Commissioner Bohnenblust, (WY), the meeting adjourned at 12:05 EST.

Respectfully submitted,

Diana Shepard, CMBE
Commission Secretary